



**ECH Documentation Subcommittee Meeting
17-18 November 2012, ECH General Assembly,
Hotel Bloom, Brussel**

Minutes

Attendees:

CV Caroline Vandeschoor (Heel Belgium, Gent)
DH Daniela Hacke (Karl & Veronica Carstens Stiftung, Essen)
RS Rienk Stuut (University Library, Utrecht)
SR Susanne Rehm (Deutsche Homöopathie-Union, Karlsruhe)

Apologised:

CC Corinne Charroin (Boiron, Lyon)
FT Francis Treuherz (Private collection, London)
JC Jutta Czedik-Eysenberg /ÖGHM-Bibliothek, Wien (Austria)
BS Beate Schleh (Institut für Geschichte der Medizin, Stuttgart)
PW Philip Witt (Homöopathische Bibliothek, Hamburg)
UB Ute Bertram / Reckeweg Library, Bensheim (Germany)

Minutes: Daniela Hacke

TOPIC	Action
1. Approval of minutes of last meeting	
Minutes of the last meeting in Karlsruhe (Feb 2012) were approved.	
2. Organisational questions	
Communication between members Members often do not react on emails which is difficult in the follow-up of projects, in the organization of meetings etc. The deadline in the run-up to a meeting concerning the attendance has to be adhered to. Meetings with 3 or 4 members are not very sensible. Is there a commitment issue, which factors are playing a role here? Consequently, the scheduled next meeting (March 2013 in Zürich) is cancelled. Finding a location for next meeting Contacting each member single member about current situation of their library/their projects / discussion on possible locations: CV: - CC – Boiron, Lyon - Isabelle Leese – Glasgow Homeopathic Library DH: - PW – Köthen library - JC – Library ÖGHM, Wien SR: - BS – IGM library, Stuttgart - UB – Reckeweg library, Bensheim RS: - FT – Private collection, London Proposals for extra presentation/event at next meeting (depends on the location) - Radar Opus / MacRepertory (held by either representative of Archibel or RS) - Glopedia (PW) - Visit of the pharmacy museum in Heidelberg, near to Bensheim - SR: methodology of fundamental research (RS ask Roeland van Wijk/working group, DH ask her colleague Jürgen Clausen) - Everyone to think about possible subjects of presentations / interesting topics	CV DH SR RS RS DH ALL
3. Publicity	
Publicity Project: List of possibly interested parties exists at the ECH secretariat but is outdated. Information about the Documentation Subcommittee and the agenda for the next meeting can be sent to them. Everyone should think about potential members, who are collecting information etc. about CAM.	ALL

4. Thesaurus	
SR contacted the MESH group of EAHIL but received no answer so far. This group has no contact with the international MESH group but is mainly concerned with translations into different languages. Because of this different objective, collaboration with the group is not interesting to us. SR to write a letter to NLM (PubMed) for implementation of the ECH thesaurus (or at least part of it) into the MeSH Thesaurus. The argument for this would be that the field of homeopathy would then be represented and indexing would be easier (and more correct). RS will start to index the SSC journal by means of the ECH and MeSH Thesaurus and asks for a training. Organization of this needs to be looked into. But first he has to see if this project is going to be funded by his foundation.	SR WHO?
5. IGHDR	
CV received no answer from some of the group members about their success concerning the update reminders for the Guide. DH and PW still to send feedback. DH has just sent the reminder per email. She will send it again by letter. DH to ask PW about his mailing. RS will phone FT and take over his USA addresses. CV to have another go at contacting the LIGA for possible help with the non-responsiveness of the participants of the Guide.	CV DH RS
6. Joint Dissertation List	
Programming a database would be too costly and elaborate. All agreed to keep the pdf form of the list, for now. Updated list to be sent to ECH secretary who will update the list on the ECH website. DH sends last version of the list to SR. SR to send the list with new theses at her library, including the indexing terms. CV ask CC to send new dissertation titles with abstracts.	DH CV SR CV
7. Joint Journals List	
The journal database still needs to be implemented on the ECH website. The hosting by Maik Wagner would cost 60 Euro p.a. Database will remain on his server. CV asks for ECH funding of this project at Council meeting. When a positive decision has been made by the council, DH will set up a contract and send it to all for correction. SR, CV, DH, BS will receive login data.	CV DH

8. Website	
Links list: The group worked intensely on the list with homeopathic links for the website, mainly on the structure and the form of the list. SR and DH will send RS links which are missing, the same with suggestions on structure and form. Updating Website? Who?	RS SR DH
9. Other Items	
a) Library information leaflet: texts are missing from Corinne, Jutta, Rienk and Ute. ECH website: have an extra bullet point (n°4) under Doc SC for “Documentation SC Library Information”, same layout as IGHDR (at the left alphabetical list of institutions). a) EAHIL SIG CAM: Reducing the work within this group to just providing information on sources in CAM on the EAHIL website: - Sources for evidence-based information on CAM - Link list with sources to databases, journals and organizations SR to draft a link list on CAM with the help of DH. In future no active work, no meetings.	CC JC RS UB CV SR DH
b) Next Meeting	
Date: 1st half of October 2013 Location: Köthen, Bensheim, Lyon or Ghent? Other possibilities to be asked from members. CV will send a link to a Doodle or Drop Box list to all for finding a precise date. Everyone preferably to confirm their attendance before 30th June 2013 (meeting one month after the Summer holidays, to avoid that some people make unnecessary travel arrangements).	ALL CV